



### WHAT IS RESPONDUS LOCKDOWN BROWSER?

Respondus LockDown Browser is a secure browser for taking tests in Blackboard. It prevents you from printing, copying, going to another URL, or accessing other applications during a test. If a Blackboard test requires that Respondus LockDown Browser be used, you will not be able to take the test with a standard web browser.

Respondus LockDown Browser should only be used for taking Blackboard tests. It should not be used in other areas of Blackboard.

### INSTALLING RESPONDUS LOCKDOWN BROWSER

If Respondus LockDown Browser has already been installed, skip to the next section. To download and install Respondus LockDown Browser, follow these steps:

Windows computers:

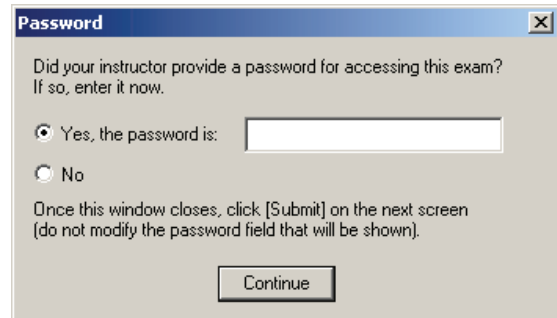
- Your institution will provide the link for downloading and installing Respondus LockDown Browser.
- Follow the download page instructions to obtain the correct installation program.
- Start the LockDown Browser installation program and follow the onscreen instructions to complete the install.

Macintosh computers:

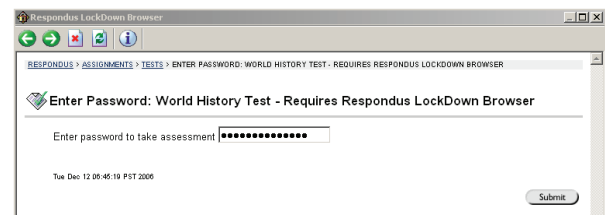
- Be sure that OSX 10.3.9 or higher is being used (512K RAM minimum).
- Your institution will provide the link for downloading and installing Respondus LockDown Browser.
- During the installation, select **Yes** when prompted to run the Java application.
- Follow the onscreen instructions to complete the install.

### TAKING A TEST

1. Close all programs, unless one is used to connect you to the Internet.
2. Locate the "LockDown Browser" shortcut on the desktop and double-click it. (For Macintosh users, launch "LockDown Browser" from the Applications folder.)
3. If prompted to close a blocked program (e.g. screen capture, instant messaging) choose **Yes** when prompted.
4. Login to your Blackboard course.
5. Navigate to the test and select it.
6. A pop-up window will ask whether the instructor has required a password for the test.



- If a test password (such as the word "apple") is required by the instructor to start the test, select the **Yes** option, enter the password, and click the **Continue** button.
  - If the instructor did not set up the test with a password, the **No** option should be selected. Click the **Continue** button.
7. Regardless of the selection made in the previous step, Respondus LockDown Browser will automatically fill in a special password on the next screen. It's important that this special password isn't modified. Click the **Submit** button.



8. The test will then start. (Note, once a test has been started with Respondus LockDown Browser, you cannot exit until the **Submit** button is clicked.)

### PROBLEMS?

If you have problems downloading, installing, or taking a test with Respondus LockDown Browser, contact your instructor.

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